



7000 Austin Street, Suite 200 • Forest Hills, NY 11375 • Tel 718.762.7633 • Fax 718.886.8694

5/3/2013 Session Note Instructions

Section One:

Child's Name, DOB, ICD-9 code, NPI number and the Interventionist's Name will be prefilled

Credentials: Please write the appropriate credentials for your discipline

IFSP location: Home, Day Care, etc

Date Note Written must be the same date as the Date of Service

Section Two:

Please follow the instructions/policies for session cancellation and providing make up sessions

Remember to provide the reason for cancellation

Session Participants: Check off the boxes and other you can mention siblings; grandparents etc

Indicate the reason parent/caregiver was unable to participate

Question One and Two:

1. Indicate the progress the child has made since the last visit (e.g. generalization to other routines; or has the child encountered any difficulties and you can document parent's feedback as to what strategies worked and did not

You will complete an activity for the parent to try and in Section One you will basically review that activity with the parent and complete this section as mentioned above

If it is a first session with the child and the family please indicate that

2. Indicate the IFSP outcome(s) and objective(s) that was worked on during the session

Question Three:

Must use Naturalistic Approach and heighten the use of natural routines of the family to work with the child functionally

Activities of Daily Living (ADL): MUST BE USED BY ALL DISCIPLINES because it covers:

Hygiene routines (grooming activities); food routines (mealtime preparation: laying the table; sitting in a good stable position during mealtime; requesting for food items verbally or by pointing; following commands;

Check off all that apply

The routines must be specific for the family's cultural and social environment

You can use other routines (preferred by the family) and mention that under the Other(s)_section

ROUTINES SHOULD NOT ONLY BE LIMITED TO "PLAY ROUTINES"

Strategies used: Parent models: child imitates; verbal cues only; Gesture with verbal cues; Hand over hand assistance; physical prompts; imitation; expansion; etc.



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Question Four:

How did you coach the parent/caregiver- some other examples include:

Observed parent/caregiver and child performing activities together; giving a picture illustrating or giving specific models on how to position the child safely/appropriately during feeding/ or routine activities; providing step by step instruction; interventionist modeled and explained strategy and provided feedback as parent tried activity

If the parent/caregiver was unavailable how did you communicate with them about the session:

By Phone (on-going communication) and/or by implementing a communication note book (to exchange activities and the feedback as to what worked and what did not)

Question Five:

Write a simple natural activity for the parent to try out and the activity that you write should answer the question:

What is the activity; Who will try it ; Where (Which routine) and When