



Policy: Preschool Student Code of Conduct

Policy Statement: Achieve Beyond's goal is to help children develop socially, emotionally, physically and cognitively by working together in an atmosphere of mutual respect. All children, students and families have the right to a safe, supportive and nurturing environment while receiving CPSE services from Achieve Beyond. Children and students are expected to behave cooperatively and politely in all interactions. We will help them to understand and encourage the practice of appropriate behavior. Appropriate behaviors include, but are not limited to, sharing, talking and interacting respectfully with others, following directions, helping others and paying attention.

There may be times when a child receiving CPSE services behaves inappropriately. Inappropriate behavior includes, but is not limited to, bullying in the form of unkind words or actions, teasing, lying, use of profanity, not following directions, threatening others, abuse (i.e., hitting, kicking, scratching, pinching, biting, etc.); or any action or conduct that puts the child or others at risk of harm, or in fear for their personal safety, creates a hostile environment, or would have the effect of unreasonably and substantially interfering with a child's educational performance or mental, emotional and/or physical well-being. Such instances of inappropriate behavior will be addressed immediately with the child.

Procedure: On initiation of CPSE services, Achieve Beyond will inform children and their parent(s)/guardian(s) of their duties under the Student Code of Conduct, expected appropriate positive behaviors. Providers will remind children of such behaviors on a regular basis. Children who exhibit appropriate positive behaviors will be praised.

If a child displays inappropriate behavior during a CPSE service session, the provider will speak to the child to remind the child of the expected appropriate behavior, explain why the child's current behavior is not appropriate and ask the child to stop the inappropriate behavior. Inappropriate behaviors that disrupt a session will be noted by the provider in the session record. If a child repeatedly displays inappropriate behavior or if a session is significantly disrupted due to a child's inappropriate behavior, the provider will discuss the inappropriate behavior with the child's classroom teacher, CPSE case manager, parent(s)/guardian(s) and, if necessary, preschool administration.

Depending on the frequency and/or severity of an inappropriate behavior, further intervention may be required. On a case-by-case basis, preschool personnel/administration, additional providers and/or outside resources may be accessed to analyze a recurrent and/or serious inappropriate behavior and develop a plan to reduce or eliminate the behavior. In all such instances, Achieve Beyond will seek to have parents/guardians notified by the CPSE Case Manager and a conference scheduled. The goals of the conference will be to inform the parent/guardian of the behavioral concerns, to obtain input from the parent/guardian and to cooperatively develop a plan to address the inappropriate behavior. Such a plan may involve modification to the current CPSE service plan for the child.

At no time will physical punishment or verbal abuse be allowed or condoned as a form of discipline for any child.

All providers will receive in-service training regarding the Preschool Student Code of Conduct at new employee orientation and annually thereafter.

Achieve Beyond will provide school districts that engage Achieve Beyond CPSE services with a copy of this policy and procedure.